

Message Text

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ACTION OPR-02

INFO OCT-01 ARA-10 ISO-00 ABF-01 L-03 A-01 ST-01 /019 W

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R 202247Z FEB 76

FM AMEMBASSY MEXICO

TO SECSTATE WASHDC 3135

UNCLAS MEXICO 2275

E.O. 11652: N/A

TAGS: AREC, MX

SUBJECT: NON-APPROPRIATED FUND ACTIVITIES-PROCUREMENT STUDY

REF: STATE 035798

1. FOLLOWING RESPONSES TO QUESTIONS ASKED REFTEL ARE KEYED TO
OUTLINE OF MESSAGE. TASK NO 1: A. NO. B. COMMISSARY MANAGER
PROCURES GOODS UNDER GUIDANCE OF BOARD OF GOVERNORS OF EMPLOYEES
ASSOCIATION;

B. COMMISSARY MANAGER AND BOARD OF GOVERNORS;

C. ORDERING OFFICE AND OFFICE MAKING PROCUREMENT ARE ONE AND
SAME FOR A SMALL COMMISSARY OPERATION.

1. BOARD OF GOVERNORS OF ASSOCIATION;

D. DETERMINATION OF SOURCE FOR COMMISSARY GOODS AND SERVICES
IS BASED ON MOST ADVANTAGEOUS PRICE FOR ASSOCIATION MEMBERSHIP.

1. FINAL DECISION RESTS WITH BOARD;

E. PERCENT AND DOLLAR VALUE OF GOODS PROCURED FOR ONE YEAR.

1. LOCAL SOURCES: 6 PERCENT, DOLS 6,339.

2. PRIVATE US SUPPLIERS: 54 PERCENT, DOLS 61,120.

3. PRIVATE THIRD COUNTRY SOURCE: 40 PERCENT, DOLS 45,353.

4. USG SPONSORED FACILITIES: NONE.

5. USG SPONSORED ACTIVITIES: NONE.

6. DOS SOURCES: NONE

F. OWING TO LOW LEVEL COMMISSARY OPERATIONS, AND SATISFACTORY
RELATIONSHIP WITH A FEW US SUPPLIERS IN US/MEXICO BORDER
AREAS, FORMAL SOLICITATIONS HAVE NOT BEEN CONSIDERED ADVANTA-
GEOUS TO OPERATIONS. MILITARY SOURCES TEXAS EXPLORED BUT
FOUND LESS FAVORABLE.

TASK NO 2: A. AUDITS CONDUCTED ANNUALLY BY RECOGNIZED MAJOR
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ACCOUNTING FIRM. (COPY OF LAST AUDIT TO BE POUCHED.)

B. ONCE MONTHLY. ASSOCIATION STAFF;

C. CURRENT EMPLOYEE ORGANIZATION ESTABLISHED JULY 1, 1975.

METHODS OF CONTROL FOR NEW ORGANIZATION UNDER STUDY;

D. DETERMINATION OF SOURCE OF PROCUREMENT BASED ON FACILITIES
AT PORTS OF ENTRY INTO MEXICO, DISTANCE OF SOURCE FROM MEXICO
CITY, AND OBJECTIVE OF PROCUREMENT FROM US.

TASK NO 3: A. CURRENT SIGNIFICANT PROCUREMENT PROBLEMS;

B. NONE.

TASK NO 4: A. PERSONNEL INVOLVED IN PROCUREMENT ACTIVITY WOULD
NORMALLY BE REQUIRED TO HAVE AT LEAST TWO YEARS EXPERIENCE IN
THIS AREA OF COMPETENCE;

B. CURRENT COMMISSARY MANAGER HAS TEN YEARS EXPERIENCE IN
PROCUREMENT ACTIVITIES;

C. ONE;

D. NONE;

E. NONE;

F. N/A. NAF ACTIVITY AT THIS POST DOES NOT REQUIRE EMPLOYEES
TO ENGAGE IN PURCHASES IN EXCESS OF DOLS 10,000 OR IN ANY CON-
STRUCTION/RENOVATION CONTRACTS;

G. THE COMMISSARY MANAGER WOULD NOT NORMALLY INITIATE PRO-
CUREMENT ACTION FOR PRODUCTS IN EXCESS OF DOLS 10,000.

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Message Attributes

Automatic Decaptioning: X
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 20 FEB 1976
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1976MEXICO02275
Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Film Number: D760065-0166
From: MEXICO
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1976/newtext/t19760230/aaaababu.tel
Line Count: 83
Locator: TEXT ON-LINE, ON MICROFILM
Office: ACTION OPR
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 2
Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: 76 STATE 35798
Review Action: RELEASED, APPROVED
Review Authority: ullricre
Review Comment: n/a
Review Content Flags:
Review Date: 22 JUL 2004
Review Event:
Review Exemptions: n/a
Review History: RELEASED <22 JUL 2004 by oatisao>; APPROVED <27 AUG 2004 by ullricre>
Review Markings:

Margaret P. Grafeld
Declassified/Released
US Department of State
EO Systematic Review
04 MAY 2006

Review Media Identifier:
Review Referrals: n/a
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
Secure: OPEN
Status: NATIVE
Subject: NON-APPROPRIATED FUND ACTIVITIES-PROCUREMENT STUDY
TAGS: AREC, MX
To: STATE
Type: TE
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 04 MAY 2006